

**CONFIDENTIAL**

DD/S

71-2637

02 JUL 1971

71-3775

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Senior Seminar

1. This memorandum contains a recommendation for your approval. It also requests you to extend invitations to four government officials to speak to the Seminar and asks for your guidance on inviting representatives of the media. Each point is summarized in paragraph 7.

2. The development of the Senior Seminar is progressing very well. It is scheduled to run from 19 September through 24 November or about one month shorter than in my original proposal last November. The content of the Seminar is based in considerable measure on consultations with a large number of Agency officers--about 50 in all to date--including the DDI, DDC&T, ADOF, ADDS and the IG.

3. We have drawn up a rather comprehensive set of papers on the Senior Seminar which are available should you be interested. These include an analysis of the characteristics of the senior officer group in the Agency from which participants will be drawn; the rationale and objectives of the Seminar; a description of how the Seminar will operate; a listing of subject areas and topics to be covered; and a discussion of who should be selected to participate in the Seminar.

4. One important block of the Seminar covers Major World Trends of Significance for Policy and Intelligence. This section will cover the Nixon Doctrine, US-Soviet relations, the USSR, Communist China and other important areas and issues. Speakers will include academicians, officials from other agencies and experienced Agency officers. We would like to have Dr. Kissinger discuss the Nixon Doctrine; to have Mr. Gerard Smith cover arms control and intelligence; and to hear Assistant Secretaries Sisco and Hillenbrand address the Near East crisis and Western European trends, respectively. Given your approval and willingness to extend a personal invitation to one or more of these speakers, letters of invitation for your signature are attached.

5. Another major part of the Seminar examines the various "environments" of CIA; these include the "official" environment and changes in American society which are relevant to the Agency. In this block,

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we would like to schedule "A Day on the Hill" during which Seminar officers could hear a member or two from each House and several staff members. Subjects could include their views on intelligence, critical national issues or other topics of mutual interest. The "Day on the Hill" format has worked well in other government training programs. With your approval, we would work out arrangements for such a program with the Legislative Counsel.

6. As part of the block on changes in the domestic environment which are relevant to CIA, we would like to include as speakers one or more representatives of the media. We have submitted requests for security approvals on Charles Bartlett, Carl Rowan, Hugh Sidey, Joseph Harsch, Peter Lisagor, Julius Dusha, Orr Kelly and Max Kays of Fortune magazine. We request your guidance as to which of these individuals would be suitable for appearances before the Seminar or for other newsmen you may wish to specify who are not included in this list.

7. In summary,

a. Recommend that you extend invitations to Messrs. Kissinger, Smith, Sisco and Hillenbrand;

b. Recommend you approve a "Day on the Hill" subject to working out arrangements with the Legislative Counsel; and,

c. Request your guidance on inviting representatives from the media.

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HUGH T. CUNNINGHAM  
Director of Training

Att

(SIGNED) JOAN W. LOFFEY

13 JUL 1971

Concurrence:

Joan W. Loffey  
Deputy Director for Support

Date

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Wsz L. K. White

Concurrence:

L. K. White  
Executive Director-Comptroller

23 July 1977  
Date

Recommendation b in paragraph 7 is approved:

Richard Helms  
Director of Central Intelligence

Date

Distribution:

Orig - Adse (return to O/DTR)

- 1 - HR
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- 2 - DDS
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71-37757

Dr. Henry A. Kissinger  
Assistant to the President for  
National Security Affairs  
The White House  
Washington, D.C. 20503

Dear Henry:

We are organizing a nine-week seminar to be offered the first time this fall for a group of twenty senior CIA officers. "Major World Trends: Their Significance for Policy and Intelligence" will be an important segment of the seminar and we plan to begin this segment with a review of United States Foreign Policy under President Nixon.

I would appreciate it if you could make time in your schedule to meet briefly with the group to discuss this subject early in the afternoon of 4 October. We have some flexibility in the schedule if a time earlier in the day would be more convenient.

The seminar will meet at our training location in Arlington. If you will be able to meet with the group, a representative of our Office of Training will furnish further details to members of your staff.

Sincerely,

Richard Helms  
Director

Distribution:

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- 1 - HR
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Originator: Director of Training 2 July 71

(signed) John W. Coffey

John W. Coffey

1971

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The Honorable Gerard C. Smith, Director  
U.S. Arms Control and Disarmament Agency  
Washington, D.C. 20451

Dear Gerry:

We are organizing a nine-week seminar to be offered the first time this fall for a group of twenty senior CIA officers. "Major World Trends: Their Significance for Policy and Intelligence" will be an important segment of the seminar and will cover key aspects of U.S.-Soviet relations, including likely trends in arms negotiations and their possible implications for the U.S. intelligence effort.

I would appreciate it if you could make time in your schedule to meet briefly with the group to discuss this subject early in the afternoon of 6 October. We have some flexibility in the schedule if another time would be more convenient.

The seminar will meet at our training location in Arlington. If you will be able to meet with the group, a representative of our Office of Training will furnish further details to members of your staff.

Sincerely,

Richard Helms  
Director

**Distribution:**

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Originator: Director of Training 2 July 71

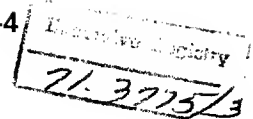
(11-11-71) John W. Coffey

Concur:

John W. Coffey  
Deputy Director for Support

Originator: DTR (2 July 71)

Rewritten: SOS/DD/S:RHW:blt (12 July 71)



**The Honorable Joseph Sisco**  
**Assistant Secretary for Near Eastern**  
**and South Asian Affairs**  
**Department of State**  
**Washington, D.C. 20520**

**Dear Joe:**

**We are organizing a nine-week seminar to be offered the first time this fall for a group of twenty senior CIA officers.**

**I would appreciate it if you could meet briefly with the group on Wednesday, 13 October, to discuss the Middle East Crisis as a part of the seminar segment dealing with "Major World Trends: Their Significance for Policy and Intelligence." We still have some flexibility in the schedule to work out the exact timing.**

**If you will be able to meet with the group, a representative of our Office of Training will furnish further details to members of your staff.**

**Sincerely,**

**Richard Helms**  
**Director**

**Distribution:**

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**2 - DD/S**  
**2 - DTR**

**Originator: DTR (2 July 71)**

**Rewritten: SOS/DD/S:RHW:bbt (12 July 71)**

**Originator: Director of Training 2 July 71**

**Concur:**

**John W. Coffey**  
**Deputy Director for Support**

71-3775/4

The Honorable Martin Hillenbrand  
Assistant Secretary for European Affairs  
Department of State  
Washington, D.C. 20520

Dear Martin:

We are organizing a nine-week seminar to be offered the first time this fall for a group of twenty senior CIA officers.

I would appreciate it if you could meet briefly with the group on Wednesday, 13 October, to discuss Western European Trends as a part of the seminar segment dealing with "Major World Trends: Their Significance for Policy and Intelligence." We still have some flexibility in the schedule to work out the exact timing.

If you will be able to meet with the group, a representative of our Office of Training will furnish further details to members of your staff.

Sincerely,

Richard Helms  
Director

Distribution:

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1 - DDCI  
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2 - DTR

Originator: Director of Training 2 July 71

Concur:

John W. Coffey  
Deputy Director for Support

Originator: DTR (2 July 71)

Rewritten: SOS/DD/S:RHW:bht (12 July 71)